

**INCOME AND EXPENSE STATEMENT FOR APARTMENTS**

For Year Ended 12/31/2023

Alternate Key: \_\_\_\_\_ Partial Owner Occupancy: \_\_\_\_\_ %  
 Parcel ID: \_\_\_\_\_  
 Owners Name: \_\_\_\_\_  
 Property Address: \_\_\_\_\_

	Unit Type	# of Units	Sq. Ft.	Total Sq. Ft.	Avg Monthly Rent	Total Annual Rent
(1)	BR BA					
(2)	BR BA					
(3)	BR BA					
(4)	BR BA					
(5)	BR BA					
(6)	BR BA					
<b>Totals</b>						

**2023 Income**

1.) Potential Gross Rent (as if 100% occupied)		1
2.) Less Vacancy	<input type="text"/> %	2
3.) Less Collection Loss	<input type="text"/> %	3
4.) Less Concessions	<input type="text"/> %	4
5.) Miscellaneous Income (please explain)	_____	5
<b>6.) EFFECTIVE GROSS INCOME</b>		<b>6</b>

**2023 Expenses**

7.) Management	<input type="text"/> %	7
8.) Payroll		8
9.) Administrative		9
10.) Marketing		10
11.) Utilities Total		11
a. Electric	<input type="text"/>	
b. Water/Sewer	<input type="text"/>	
c. Cable/Internet	<input type="text"/>	
d. Trash	<input type="text"/>	
e. Telephone	<input type="text"/>	
12.) Building Repairs and Maintenance		12
13.) Grounds Maintenance		13
14.) Insurance (property, not liability)		14
15.) Real Estate Taxes		15
16.) Tangible Personal Property Taxes		16
17.) Reserves for Replacement		17
18.) Other Expenses (please explain)		18
<i>(EXCLUDES mortgage interest, depreciation and amortization)</i>		
19.) Total Operating Expenses		19
<b>20.) NET OPERATING INCOME</b>		<b>20</b>

Other Expenses	
21.) Capital Expenditures	<input type="text"/> 21

Utilities Included in Rent	
22.) Electric	<input type="checkbox"/>
23.) Water	<input type="checkbox"/>
24.) Cable	<input type="checkbox"/>
25.) Internet	<input type="checkbox"/>
26.) Sewer	<input type="checkbox"/>
27.) Telephone	<input type="checkbox"/>
28.) Gas	<input type="checkbox"/>

%

Submitted by (please print) \_\_\_\_\_

Telephone # \_\_\_\_\_

Email \_\_\_\_\_

Date \_\_\_\_\_